

## **ABOUT LIAJA:**

The Library and Information Association of Jamaica (formerly, Jamaica Library Association) is the professional association of library and information professionals in Jamaica. The organization, founded fifty two years ago, boasts a cadre of about 300 professionals. Its objective is to provide leadership in the development, promotion and mobilization of personnel, institutions and resources in the information field in order to encourage learning and facilitate access to information.

## **CALENDAR OF EVENTS 2004–2005**

| <b>Date</b>             | <b>Activities</b>  |
|-------------------------|--|
| July 16, 2004           | Regular Meeting, St. Ann   |
| IFLA Conference         | Buenos Aires, Argentina  |
| September 2004          | Executive Committee Mid Year Retreat                                 |
| October 31 – November 6 | Library Week<br><b>Theme: Libraries: Portals for E-Literacy</b>      |
| October 31, 2004        | Church Service, Immaculate Conception Catholic Church,<br>Stony Hill |
|                         | LIAJA EXHIBITION:  |
| November 3, 2004        | Colinet Symposium<br>National Library Supplement                     |
| November 6, 2004        | LIAJA Fun Day - Cranbrook Flower Forest                              |
| November 2004           | Regular Meeting – Kingston   |
| December                | Tea Party  |
| January 28, 2005        | 56 <sup>TH</sup> Annual General Meeting                              |
| January 28, 2005        | President's Dinner   |

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*EDITOR’S NOTE*



Evadne McLean  
*Editor*

We started late but we have made it. Vol. 4, no.1, 2004 is here! The **Research and Publications Working Party** (RPWP) has put together a fairly comprehensive and representative issue of **LIAJA News** which mirrors in brief, activities across the different sectors of the profession. We recognize, of course, that the greatest kudos belongs to our contributors without whom there would be no news. We urge those members and sections that did not make it for this issue, to send us their news items for the November issue.

Special thanks to UWI staff members Mrs. Margarett Pearce, Mrs Judy Rao, Miss Georgia Bryan, Miss Calarine Smith and Mr. Cedric Palmer, as well as Student Assistant, Miss Tanika Gentles, for their invaluable help with the preparation of this newsletter.

The articles are interesting. Do enjoy and let us have your feedback!

## CHAIRPERSONS' MESSAGE



Norma Amenu-Kpodo



Judy Rao

For the first time this year there are co-chairs for the Research and Publications Working Party (RPWP). This is a new model of chairmanship for a **LIAJA** working party and we hope it will encourage some of you with very hectic schedules, as well as our younger members, to take on leadership roles in the Association as we seek to move the profession forward together.

Twenty-two persons were present at our first meeting in March and we organized ourselves into small cells of three or more persons, each assuming responsibility for getting the year's work done. Our two workshops entitled **Writing and Getting Published** were held jointly with the Education and Training Party in June and were well supported. We hope some of the participants will be among those contributing articles to maintain our research and publication record.

The next big hurdle is the collection of items for the **LIAJA Bulletin** which as you know carries longer articles of a more scholarly nature. So far, we have received one manuscript and I think we can all agree that several more are needed. The call for papers and notes for contributors are included in this issue. Let us have your thoughts on the issues of the profession, please. The deadline for receiving articles is almost on us!

We look forward to hearing from you soon.

*Norma Amenu-Kpodo & Judy Rao*  
Co-Chairs  
*Research and Publications Working Party*



**PAMELA BLAKE**  
**PRESIDENT LIAJA, 2004**

Pamela assumed the Presidency at the 54<sup>th</sup> Annual General Meeting held on February 13, 2004. According to the President her focus will be on developing the image of LIAJA and increasing its membership. Pamela works at the Statistical Institute of Jamaica as Head of Communications and Marketing.

Before joining the Statistical Institute, Pamela worked in the public library system in the parishes of Westmoreland, Trelawny and Kingston and St Andrew. A graduate of Mannings High School, she studied at the UWI where she gained the B.A. (Hons) Degree in Library Science in 1973 and the M.Sc. Degree in Public Sector Management in 1997.

Prior to assuming the Presidency, she served the JLA/J/LIAJA as Chairperson of the Research and Publications and the Fund Raising Working Parties. She also served in a regional organization in the capacity of chairperson of fund raising for ACURIL 2002.

Married in 1973, she is the mother of 4 children. Her husband, Enoch, predeceased her in 1998. An avid reader; Pamela also has a deep interest in floral arrangement.

## EXECUTIVE MEMBERS

Mrs. Pamela Blake

*President*

Prof. Fay Durrant

*1st Vice President/Chair, Education and Training*

Mrs. Karen Barton

*2nd Vice President*

Mr. Byron Palmer

*Immediate Past President/NLJ Representative*

Mrs. Pamela Williams

*Hon. Treasurer*

Mrs. Eva Barnes

*Chair, Public Relations*

Ms. Beverley Lashley

*Chair, Fund Raising*

Mrs. Audrey Chambers

*Chair, Information and Technology*

Mrs. Norma Amenu-Kpodo

*Co-Chair, Research and Publications*

Mrs. Judith Rao

*Co-Chair, Research and Publications*

Mrs. Claudette Thomas

*Chair, Special Libraries*

Mrs. Irma Morgan-Pitter

*Chair, School Libraries*

Mrs. Claudia Barnes

*JLS Representative*

Mrs. Hermine Salmon

*Academic Representative*

Mrs. Doreen Lambert

*Ordinary Member*

Ms. Carlene Bailey

*Ordinary Member*

Ms. Yulande Lindsay

*Hon. Secretary*

## CHOOSING AN INTEGRATED LIBRARY SYSTEM

*Heather Rodriguez-James*

*Librarian NCU*

*Why did Northern Caribbean University (NCU) choose Endeavor Voyager?*

- Record capacity (can hold a large number of records as evidenced from the fact that the Library of Congress uses this system)
- Friendliness of the system
- Customer service
- Recommendation from a consultant
- User group satisfaction

*How long did it take to carry the process from agreement to implementation?*

The timing is up to the institution. Once we let Voyager know what our deadline was, they worked out a schedule to meet it. The deadline shifted later, but they were able to accommodate our needs.

For us, the hardest part was to move from letter of intent to contract. This letter was signed in 2000, but it wasn't until the end of November 2002 that the contract was actually signed and the first payment made to Endeavor. The data was successfully loaded and clients were available for use in November 2003.

*What was involved, and what kind of support did you get from Endeavor after the contract was signed?*

Within two weeks of signing the contract, the clients' manuals arrived with a copy of the clients training database on which to practice, and data migration forms to complete. Endeavor assigned us a Project Coordinator who was in constant contact with us throughout the implementation process. In fact, because of the support that

we received from our project coordinator, I was reluctant to move on to Customer Support and the Users Support group, once implementation was completed.

One of the first things on the agenda was Orientation. That was scheduled for April 2003 at the Endeavor headquarters. It was an informative two-day meeting with the coordinator and other members involved in the implementation process. The whole process was explained and terms were defined in an effort to help the process go as smoothly as possible. Most of the time was spent on data and patron migration as this is at the center of the whole system. It was important that we were clear on all details regarding migration. Questions were encouraged as they tried to take most of the stress out of the process.

Training for staff, which was originally scheduled for the beginning of June, had to be postponed until the end of June because we wanted to wait for the arrival of our server. We eventually went ahead with training using Endeavor's training database. The four-day session was packed with information to be covered and exercises to be done. The training specialist did not rush us through however.

Data migration was scheduled on the agenda, and there were two test data migrations that were to be approved before the actual transfer occurred. The turnaround time for acceptance of the data was one week. The same held true for the patron data.

The server eventually arrived in early September, and we were able to set up installation for the end of September. Endeavor's IT specialist ensured that before he left, everything was properly installed and that our staff knew how to download the

clients on all of the CPUs, and that NCU's IT staff was comfortable with the server and the system.

*What kind of problems, if any, did you encounter in the whole process?*

- Due to some technical problems on our part, the training and the implementation were too far apart, so the staff forgot much of what they had learned.
- It was important to check carefully that all locations and item types, currently on your system had been accounted for, before the transfer of data. We had a situation where some of our books, at a particular location that were no longer in use, had not been accounted for. These books defaulted to our West Indian Collection and had to be transferred manually, as they had already been downloaded to our database by the time we noticed the error.
- Data transfer to our server took some time because of power cuts and other factors not related to Endeavor.
- We didn't have a patron database, so Endeavor suggested that we try to export certain data from our Records Department to build our patron database. With the help of our IT Department and Endeavor, the patron data migration was successful.
- We still do not have all the terminals that we need for OPAC or Reserve.
- Barcode labels and the barcode scanners have not yet arrived. For item information, we are temporarily using the accession number as the barcode number. UWI will be sending NCU information on a local provider of barcode scanners and barcode labels.

*What kind of server do you have? Is it a dedicated server?*

We have the Sun Fire and it is dedicated for Endeavor Voyager.

*What can your patrons see, what can they do?*

Our library catalog online can be accessed at: <http://library.ncu.edu.jm>. Patrons are able to see the copies of the books that are available and unavailable. They can also see the due date of a book that has already been charged, or whether a book has been sent for repairs. As soon as a book is cataloged and saved to the database, it can be viewed on Web Voyage.

Patrons can check their accounts to see when their books are due, and the fines they have. Although not in use yet, they will be able to place hold requests for charged books.

The patrons who have given us e-mail addresses can check their e-mail for overdue and fine notices. Otherwise, letters are generated and sent to the patrons.

*Do you still need another bibliographic database for cataloguing?*

Although we subscribed to our old bibliographic system for another year, we have yet to take it out of its packaging. The Voyager allows for copy cataloguing, so we have been relying on the Library of Congress, and other universities, like UWI, for assistance in that area. We may not subscribe to our previous system next year.

*Are we happy with Endeavor Voyager?*

Yes, we are excited about the system. Although we have not started using all of the clients as yet, we have an idea of their capabilities. We are pleased with the cataloging, circulation and reporting clients, and would recommend Endeavor Voyager to other libraries.

*Do you have any recommendations?*

We agree with the suggestion made by Endeavor Voyager that the person who is assigned to be the Systems Administrator be relieved of other duties until the system is implemented. It is a full-time responsibility and the person needs to be completely focused on the implementation process so that deadlines will be met.

## **BETHLEHEM MORAVIAN COLLEGE LIBRARY**

It is impossible to write about this historic library without delving briefly into the history of the Moravian Church in Jamaica and its work in education, since the denomination started its witness in the island in 1754. The Church founded the College for Women in 1861. The original site was Bethabara in Newport Manchester. The buildings became dilapidated and since repairs were too expensive, the College was transferred to Beeston Spring in Westmoreland where it remained for a short time before it was transferred to its present site at Malvern, St. Elizabeth in 1889.

There was an expansion of the College in the 1950's through the instrumentality of the then Principal, Revd. B. L. MacLeavy and the Moravian Bishop, the Rt. Revd. S.U. Hastings. In 1954, the bicentennial year of the Moravian witness in Jamaica, the Library was established as an anniversary project. It was officially opened by the late Honourable Donald Sangster, then Member of Parliament. The principal's wife, Mrs. Vera MacLeavy, a librarian, saw to the development of its collection. Through the Church she was able to attract generous gifts of books and other resources from England and the U.S.A.

The ground floor of the library housed the archives of the Moravian Church in Jamaica. The holdings were however transferred to the Jamaica Archives in Spanish Town in 1972 upon the retirement of Revd. and Mrs. B.L. MacLeavy from Bethlehem.

Over the years, the Library's collections have grown because of donations from several sources including the University of Whitewater- Wisconsin and JAMALCO in Clarendon. As the Moravian Church celebrates its 250<sup>th</sup> anniversary starting in December 2004, there will be a great focus on this 50 year old Library with a view to ensuring that it serves the growing student population and the varying programmes being offered in the multi-disciplinary College.

## **THE HAWK'S EYE IN THE LIBRARY**

*Kerry-Ann Rodney*

*Librarian*

*Brown's Town Community College*

*Library*

Many educational institutions have various security systems or arrangements to protect their property from theft and mutilation. However, very little is done to prevent theft of library material by students who use them. To provide some security for the library's material, the Brown's Town Community College has equipped the Library with the Hawkeye Sensormatic Article Surveillance System (SASS). The SASS uses barcode labels as its only peripheral device. A barcode label is implanted in the spine or on the inner side of each cover page. The SASS is designed to read the implanted barcode and initiate a system alert. Such an alert will attract the attention of the library staff to the attempted breach in loaning procedures.

The library's checkout procedures require that books, when borrowed, are passed through an enclosed glass desk to evade the SAS System. This is called the 'pass around system'. This is done, as barcodes are not deactivated. To provide additional security users also sign for library materials.

With the introduction of the SASS, theft of library materials has been reduced by 95%. We are all aware that there is no security system that is fool proof so the acquisition of an SAS system may seem unnecessary to some. Yes, it is if one is myopic. But the administrators at the Brown's Town Community College are visionaries as well as economists. They realize that over a period of time the library will realize a profit from this System. Today, each book costs thousands of dollars. Some are rare and some are out of print. The monetary value of books retained will add up over time.

We at Brown's Town Community College are no longer playing the game 'in and out the window' with library resources. We are determined to retain our materials for as long as is possible and we are being largely successful.

## **A NATIS PRIMER**

*Winsome Hudson*  
*Executive Director,*  
*The National Library of Jamaica*

**NACOLAIS**, National Council on Libraries Archives and Information Systems established as NACOLADS in 1973 to advise the Government on the planning and coordination of library and archives services

so that an integrated national information system (**NATIS**) could be established.

To that end two blueprints for the desired system were developed and managed by NACOLAIS. They are (1) **Plan for a National Documentation, Information and Library System for Jamaica**. (2) *Second Plan for A National Documentation, Information and Library System for Jamaica*

In 2000 NACOLAIS was decommissioned and the Cabinet Sub-Committee on Information re-allocated NACOLAIS functions to various bodies. Functions of NACOLAIS re-allocated to **The National Library of Jamaica** were:

1. Advise the Government on the continued development of an integrated National Information System
2. Serve as the focal point for the coordination of library, archive and documentation services
3. Serve as the focal point for regional and international information such as the Information System for Latin America and the Caribbean (INFOLAC) and the Caribbean Consultative Information Committee (CCRIS)
4. Coordinate preparation of Legal Deposit Legislation.

## **Natis**

The network of 4 library networks established according to the NACOLAIS plans: (1) The National Library of Jamaica and its network of six Sectoral Networks (2) The Jamaica Archives and Records Department. (3) The Jamaica Library Service. (4) The University of the West Indies.

## **Sectoral Network**

(Helpful acronym: J-CLASS)

**JADIN**, Jamaica Agricultural Development Information Network. Focal point: Ministry Agriculture

**COLINET**, College Libraries Information Network.. Focal point: University of Technology

**LINET**, Legal Information Network. Focal Point: Supreme Court

**AVIN**, Audio Visual Information Network. Focal Point: Audio Visual Information Department NLJ

**SECIN**, **Socio** Economic Information Network. Focal Point: Planning Institute of Jamaica

**STIN**, Scientific and Technical Information Network. Focal Point: Scientific Research Council

## **Acnis**

Advisory Council on the National Information System established by the National Library of Jamaica in 2001 to implement functions assigned by the Cabinet Sub-Committee. ACNIS is chaired by the NLJ and is made up of representatives from the focal point information units in NATIS; the Office of the Prime Minister; LIAJA; DLIS; Ministry of Commerce, Science and Technology. Meetings are held bimonthly. ACNIS'

**Terms of Reference** include:

**A.** Provide advice to Government through relevant Ministries regarding policies and plans for the development of libraries, archives and documentation services within a coordinated national information system.

**B.** Recommend the formulation of national standards and legislation necessary to ensure the effectiveness of the National Information System

## **ANNUAL REPORTS**

### **RETIRED LIBRARIANS SECTION**

#### *Submitted by Patricia Dunn*

Activities for 2004 started off with a benefit performance of Basil Dawkins' *A Gift for Mom*. The fund raiser, which took place on Saturday, March 6 at the Little, Little Theatre was well supported by members of the Section and their friends.

On Saturday, March 20 members joined with members of the Kingston Branch of the Soroptomist Club of Jamaica for what was an enjoyable and interesting outing to Lovers' Leap and Treasure Beach in St. Elizabeth. Off to an early start from the JAMAL Foundation Headquarters, South Camp Road, the group, travelling in two buses, made a first stop at the impressive Head Office of JUICI PATTIES in May Pen to allow some travellers to get breakfast and others to stock up on tit-bits and to be comforted for the journey.

Once again the magnificent view of the plains of St. Bess did not fail to impress as the descent was made down Spur Tree to Gutters. Then came the unique, neatly laid out escallion beds on the way to Junction, and beyond. At Lovers' Leap, an attraction on the edge of the Santa Cruz Mountains, the tour guide recounted the legend and gave a tour of the attraction. On the trip down to Treasure Beach there was an unscheduled stop along the road to sample and buy water melons, mask melons and cantaloupes; all grown in Jamaica. At Treasure Beach, some of the party had lunch at the Treasure Beach Hotel and others at the famed Jakes Restaurant. A few were determined to leave with callaloo fritters from Jakes. Have you tried those?

Ashanti- Veggie Restaurant (Old Tea House), Hope Gardens, was the venue for a Regular Meeting of the Section held on July 10, 2004. The meeting which was called to order by the President, Mrs. Minky Jefferson, at 10:45 am, was well attended. Matters discussed included proposals for possible trips to the Caribbean, compilation of a directory of services and a proposed Christmas social for December 11 or 20. Members were reminded of LIAJA's Regular Meeting on July 16 in St. Mary and the election of officers for the Section which would take place at a meeting in late November.

Condolences were conveyed to Dr. Joyce Robinson and Mrs. Jefferson who each had lost a brother and to Mrs. Joyce Gordon on the death of her mother. The death of Ms Elaine Henriques, former Librarian/Cataloguer, UWI Library was noted. Congratulations were extended to Ms. Stephney Ferguson for receipt of a Vice Chancellor's Award for Excellence and Dr. Leila Thomas, for an Alpha Academy Alumni Award- Woman of Excellence.

Mrs. Pat Thompson, nutritionist, newspaper columnist and guest speaker at the meeting, gave a very interesting and informative presentation on health, diet and disease. She discussed eating habits, food combinations and the importance of quantities consumed. She urged the group not to neglect local foods for imported ones. She pointed out that research had shown that the much maligned coconut oil was indeed and in fact good and healthy. Copies of her book "Calorie Counter: were available for sale.

Lunch followed with Vegetarian fare served up by Ashanti. Some enjoyed their meal but others were not of the same mind. The likes and dislikes of the palates aside, it was a good meeting held in a very pleasant and relaxing setting. Many thanks to the organizers. (For a recipe see Enid Donaldson's The Real Taste of Jamaica)

## **SCHOOL LIBRARIES SECTION**

The School Library Section of LIAJA had planned to have a meeting before the end of the academic year. These plans however, did not materialise as the suggested dates conflicted with other events. It is hoped that we will have a meeting in September. In this meeting we will be demonstrating how we can use technology to enhance the learning process. We will also plan to host a School Library Forum in 2005 during Education Week or Library Week whichever is more feasible. We would like to hold a meeting with Principals to impress upon them the importance of having a functioning library and trained personnel to man this facility. We endeavour to continue the struggle to accurately identify the categories of persons presently manning school libraries and the correct remuneration each should get and to push that each type of school i.e. Primary, High etc. use the same syllabus.

## **SPECIAL LIBRARIES SECTION**

The following members of the Special Libraries Section of LIAJA were elected in March 2004 to the following posts:

Chairperson - Claudette Thomas – Ministry of Water and Housing

Vice Chair - Pauline Nicholas – Jamaicans for Justice

Sec/Treasurer - Cora Robinson – Bank of Jamaica

Asst. Secretary - Gillian Henderson – Ministry of Commerce, Science and Technology

Public Relations - Marion Edwards – National Works Agency

## **Special Libraries Week**

Special Libraries Week, April 18 - 24, 2004 was celebrated under the theme "Creating Information Currency" which is also the theme used for International Special Libraries Day. The week's activities

included contacting government and private organizations with special libraries to inform them of the Special Librarians' Day concept with a view to encourage a recognition of special librarians, a media campaign, church services, open day, partnering, volunteerism, public awareness exposition and a social. Special thanks to the members of the executive and the ad hoc committee who shared the responsibility for each event.

### **Church Services**

The group participated in two church services. The first was on Sunday April 18<sup>th</sup> at the Portmore New Testament Church of God. The other which was on the 24<sup>th</sup>, was a complete day's event at the Claremont Seventh-day Adventist Church, Highgate, St. Mary. A presentation entitled "Community Information" by Professor Durrant was well received by the largely rural audience. As special librarians, we sought to leave a positive impression on each community with which we shared by giving each church a gift package of books as a token of our commitment to the development of special libraries in various sectors of our country.

### **Open Day**

The week's activities continued with special libraries across the nation staging open day activities and the mounting of exhibitions. Reports are that, Jamaicans for Justice staged the official opening of their Library and Documentation Centre (see *Gleaner*, Friday April 23, 2004).

### **Visit**

On Tuesday the 20<sup>th</sup>, a delegation of 5 special librarians led by the Immediate Past President of LIAJA, Byron Palmer, visited the Jamaica Intellectual Property Office (JIPO). The objective was to formalize a request to adopt its library or to coordinate its establishment. Since then, a provisional Memorandum of Understanding has been drafted and is being reviewed with a view to endorse.

### **Special Librarians' Day**

Special Librarians' Day April 22, was the highlight of the week. Some librarians were honoured by their organizations. Reports received to date indicate that the Civil Aviation Authority feted Beverly Gibbs and the Gleaner Company saluted Special Librarians throughout the nation by including a ¼ page advertisement in *The Gleaner* of Friday, April 23, 2004.

### **Exposition**

A public awareness mini exposition was mounted in the breezeway between 60 and 64 Knutsford Boulevard during the lunch hour on Thursday the 22<sup>nd</sup>. Several special libraries participated in this event by mounting exhibition pieces on the libraries they represented. Because of this, the public was made aware of the services each library offered. Passers-by were treated to a feast of information by the brochures and flyers which were distributed and those who came close enough to view the exhibits, were served a refreshing drink.

### **Media Exposure**

As Special Libraries Week coincided with Intellectual Property Week, JIPO gave much publicity to our adopt-a-library initiative in various media interviews. The media blitz, which continued long after the week ended, included an interview of Claudette Thomas and Pepeto Heslop in

their capacity as Special Librarians. The interview was conducted by Ian Boyne and was aired from the weekend of May 29 through to June 3 across 6 radio stations during their career talk programme. The divine hour programme of the church service held at Claremont SDA church (April 24) with Pauline Nichols delivering the sermon, was aired on LOVE FM on Sunday, May 30.

The print media was not to be left out as the Gleaner published on Friday April 23, 2004, the article "Special Librarians in the 21<sup>st</sup> Century", and saluted all Special Librarians in that issue as well.

### **Visit to Port Royal**

All work and no play makes Jill a dull girl, so to brighten our day on Friday the 23<sup>rd</sup>, the adventurous among the section members trekked off to Port Royal, and there lymed, relaxed, ate fish, toured the HMS CAGWAY. Even though only a handful ventured out on this trip, they had a wonderful time and were rejuvenated after a hectic week

### **Fund Raising**

The section sought to identify a fund raiser activity early in the year. Father Ho Long's *Moses* looked promising so we decided to go for it. Members were given tickets for the matinee and night shows of May 8 to sell. From this venture the section raised \$11, 200.00.

### **Collaboration**

Members of the Section were invited to work along with the Research and Publications Working Party. Pauline Nichols from Jamaicans for Justice and Sonia Lewis of WINDALCO Kirkvine Works offered to assist. In addition, Gillian Henderson volunteered to assist with the JIPO project

and will be supported by the members of the executive.

### **Upcoming Events**

#### ***Children's Home Programme – A Cushion for a Child***

Objectives of this event are to encourage and facilitate members of the section to participate in out-reach work which allows them to give back to the community and to encourage reading in the lives of some of the less fortunate wards of the state. We hope this event will be a most rewarding and enriching one for all who participate. The term 'a cushion for a child' has both physical and psychological connotations, in that a physical cushion will be issued to each child and the telling of West Indian stories will provide a sense of identity.

The Special Library Section of LIAJA formally asks for your assistance and support to get this project off the ground by being a story teller and/or contributing three hundred dollars (\$300) to have cushions made for the over 40 children at the National Children's Home. It is proposed that the "a Cushion for a Child" concept will take the format of a story telling/story reading experience for children of the home on the outdoors. During a 2 hour social, Story Tellers will share exciting West Indian stories with the wards. Volunteers will select a group of about 5 or 6 of these children to whom cushions will be presented, they will then sit on the grass and read stories to them. Popcorn and drinks will be served during this period.

This activity was slated to take place at the National Children's Home [Old Hope Road], on Labour Day, Monday May 24, however, because of limited support the event was postponed to an early date in August. The success of the programme

depends on you so get involved and record your willingness to offer your cash and/or time to make a difference in a child's life. To do so call the Ministry of Water and Housing (920-9738; fax: 926-0543 and email [c2tee@yahoo.com](mailto:c2tee@yahoo.com)) or National Works Agency (511-4002; fax: 926-2572 and email [marionedwards@nwa.gov.jm](mailto:marionedwards@nwa.gov.jm)), indicating your willingness to contribute to this venture. Arrangements will be made to collect your cash. All commitments must be received by July 22, 2004.

## WORKING PARTIES

### EDUCATION AND TRAINING

#### Membership 2004

Prof. Fay Durrant Chair UWI DLIS  
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Miss Els Brower Institute for Theological Training and Development  
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Miss Gracelyn Cassell  
[gracelyn.cassell@uwimona.edu.jm](mailto:gracelyn.cassell@uwimona.edu.jm)

Mrs Audrey Chambers Chair IT Working Party  
[audrey.chambers@uwimona.edu.jm](mailto:audrey.chambers@uwimona.edu.jm)

The Working Party collaborated with the Research and Publications Working Party in mounting a workshop on writing for publication on June 10 & 15.

The Working Party met on June 16 to discuss competencies of librarians of the

future. The result will be an article on the topic for the LIAJA Bulletin 2004.

## INFORMATION TECHNOLOGY

The Working Party co-hosted a Workshop on Digitization held at the UWI Multi-Functional Room from June 16 to 18, 2004. Over 30 participants from a wide range of libraries attended the sessions conducted by OCLC faculty member, Geri Ingram. The programme outlined the planning stages, cataloguing/metadata considerations and practical processes to the largely novice audience. The programme ended with a visit to Mona Informatix, a commercial arm of UWI which specializes in high-end CAD and scanning operations

## MEMBERSHIP AND CONDITIONS OF SERVICE

The objectives of the Working Party are:

1. To increase membership by 10%
2. To salute members on their birthdays
3. To organize a social event

Activities to achieve the above objectives got off to a late start. Of the 12 persons whose birthdays fell between April 1 and June 18, five were saluted on their birthday. The social event, still to be finalised, will be scheduled for library week October 31 – November 6, 2004.

Potential members often ask why they should become members of LIAJA. Below are some of the benefits:

- Forum to speak within and from on matters affecting libraries and librarians.
- Vote on LIAJA matters
- Reduced rates for LIAJA sponsored workshops
- Eligibility for Librarian of the Year
- Eligibility for travel grant

- Fellowship opportunities
- Potential future Honorary Member

As a reminder, the categories of membership are

Full - \$1200

Associate - \$600.00

Retired - \$600.00

Student - \$180.00

Corresponding - \$30.00

Institutional/ Corporate - \$2400.00

In the case of Institutional membership, as per the Constitution, Institutional members “shall be entitled to delegate a member of its governing body to represent it. Such delegates may attend meetings and enjoy the rights and privileges of full membership.”

Members and potential members may contact any of the following persons with membership related questions:

Winsome Hudson – 967-2494

Claudia Barnes – 926-3310

Karen Barton – 962-2972

June Johnson – 928-1137

Doreen Lambert – 984-2581

Byron Palmer – 967-2494

Margaret Pearce – 935-8294-6

## **RESEARCH AND PUBLICATIONS**

The Research and Publications Working Party together with Education and Training Working Party held two half-day workshops on June 10 & 15. The theme of the workshops was “Writing and Getting Published” and the aim was to encourage and help members to write generally and more particularly for LIAJA Bulletin. The workshops were all attended with more than twenty people on each day. Norma Amenu-Kpodo, Deputy Campus Librarian and Chairman of the Research and Publications Working Party chaired the proceedings and Prof. Fay Durrant, Head, DLIS and

chairman of Education and Training Working Party welcomed participants on the first day.

On the first day Mr. Eric King spoke about the mechanics of writing and he was followed by a discussion on “Editors and Reviewers: How to Impress Them” with panelists Shivaun Hearne of the University Press; Samuel Bandara of UWI Library and Albertina Jefferson, former Campus/University Librarian. Judy Rao spoke about LIAJA’s publications, particularly the Bulletin, briefly outlining its history.

On the second day, Dr. Cherrell Shelley-Robinson addressed the topic “Writing Practice: Writing Research Reports” and Verna George described her own experience in “Writing Poems”.

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## **REPORT OF THE STANDARDS AND COMPETENCY COMMITTEE (AD HOC) & INVESTMENTS**

This LIAJA Ad Hoc Competency Standards Committee was constituted to review the Competency Standards for non-professional library workers. These standards were developed by the Standards Unit of the HEART Trust NTA/TVET. To date, 10 persons have accepted the invitation to serve on the Committee.

At the LIAJA Executive Meeting of May 21<sup>st</sup> 2004, Mr. Osrice Forrest of the Standards Unit of NTA/TVET who is in charge of the project, presented copies of their document entitled Library and Information Services Industry for NVQ Level II in Library Assistant (LIS20102) to LIAJA’s President, Mrs. Pamela Blake.

A meeting of the Committee to inspect the document and decide on an approach towards reviewing it has been proposed for July 9, 2004 at the National library of Jamaica, 12 East Street at 10:00am.

## **INSTITUTIONAL REPORTS**

### **DEPARTMENT OF LIBRARY AND INFORMATION STUDIES**

#### **Distance Course in Records Management**

The Department has received a grant from the Canadian Government which will facilitate the mounting of one undergraduate and one postgraduate course in Records Management. The course will be offered from January to May in the distance mode by the University of Toronto, Faculty of Information Studies.

Please contact the Department for more information regarding enrollment.

#### **Workshops**

The Department conducted the following Workshops:

- **Macromedia Authorware: An Introductory Workshop**  
**June 29 – July 1, 2004**
- **Creating an Index using Microsoft Word XP.**  
**June 14-15**
- **Introduction to Greenstone Digital Library Software**  
**July 19 – 23, 2004**

## **JAMAICA LIBRARY SERVICE**

**The Opening of a Renovated, Refurbished and Extended Westmoreland Parish Library** took place on June 16, 2004.



*The Hon. Maxine Henry-Wilson, Minister of Education Youth & Culture, cutting the ribbon at the opening*

#### **Shortwood Branch Library**

The Shortwood Branch Library was opened on February 3, 2004. The Library is a part of the Grants Pen Peace Centre, situated at 30 Shortwood Road. The Peace Centre itself was also launched on that day. The Branch Library was established in collaboration with Kingston Restoration Company (KRC) / USAID which provided a grant to cover the salaries of two staff members up to September 30, 2004 and to provide books for the library's collection for a sum not exceeding \$800,000.

#### **Re-Opening of the Edith Dalton James Branch Library**

The Edith Dalton James Branch Library, situated at Slipe Pen Road, was repaired and refurbished, after being closed from January, 2002. The official re-opening took place on April 19, 2004.

**The Opening of the St. Elizabeth Parish Library Extension** took place on June 30, 2004.

**The Third J L S Tiny Tots Centre/KFC Chicky Reading Corner and Homework Centre** was officially opened at the Linstead

Branch Library on May 1, 2004. A similar Centre was established at Glasspole Avenue Branch Library, Rockfort. This Centre was opened on May 29, 2004, making it the fourth such Centre.

### **Jamaica Journal Re-Launch**

The Institute of Jamaica released the latest issue of the **Jamaica Journal**, that is, volume 27, numbers 2 – 3 at a re-launch ceremony held at the Kingston and St. Andrew Parish Library on April 1, 2004. The last issue prior to the re-launch was published in 2001.

### **Visit of Excelsior Community College Students**

Fifteen students, accompanied by two teachers, visited the Headquarters of Jamaica Library Service on February 16, 2004 in order to have an overview of the structure of the Service. These students were pursuing the Library Technical Assistants' Course at Excelsior Community College.

### **Gifts**

#### **The following gifts were received:**

Selected titles from the Library Collection of Cable & Wireless.

Four Hundred Compact Discs on environmental issues from the National Environment and Planning Agency (NEPA).

*The Encyclopedia of Jamaican Heritage* by Olive Senior, published in 2003. On June 3, the CHASE FUND donated one hundred and seventy three (173) copies of the *Encyclopedia* to the Jamaica Library Service. The presentation took place at Headquarters. Ms. Olive Senior was present and declared that the *Encyclopedia* was her life's work and that she did it for the

children of Jamaica so that they could know who they are. She also remarked that she was happy that through the instrumentality of the CHASE FUND the *Encyclopedia* would reach several persons who would otherwise not be able to afford it, as the cost was \$4,200.00 per copy.

### **Seminars/Workshops**

On January 13, 2004, the Advisory Committee for Information and Communication Technologies (ACICT), visited the Main Library, U.W.I., to attend presentations - conducted by the Main Library's staff - regarding the Library's Automated System. On the whole, the presentations were enlightening. These were followed by a tour of the Loans and Reference Section.

The Schools Library Network Organized Seminars for the Teacher/ Librarians in Regions III & IV on February 12 and February 19, 2004 respectively. Region's III Seminar was held at Manchester Parish Library in the Cecil Charlton Hall and Region's IV Seminar was held at Ocho Rios Baptist Church Hall. The theme of the seminars was: **Dynamic School Libraries: Gateway to Sustained Success.**

Members of the Advisory Committee for Information and Communication Technologies of the Jamaica Library Service attended a seminar on OCLC at the University of the West Indies on March 5, 2004. The workshop covered the work of OCLC in relation to digital libraries, the areas of cataloguing and metadata- within the context of preparing Libraries for the future. It was conducted by the Latin American Director of OCLC, Mr. Nicholas Cop

### Reference Workshop

This was held at Headquarters for the Library Assistants and the Records Clerks on March 26, 2004.

### Records Management and the Access To Information Act

This workshop was held at Headquarters from March 29 – 30, 2004. It was organized by Jamaica Library Service in collaboration with the Government Records Centre, under the auspices of the Ministry of Education.

### Exhibitions

- UNESCO, in collaboration with Jamaica Library Service, mounted a photographic exhibition from March 1– 13, 2004.
- The Jamaica Library Service collaborated with the Jamaica Commission for UNESCO to commemorate ‘WORLD BOOK and COPYRIGHT DAY’ on April 23, 2004. A panel discussion on April 21, accompanied the exhibition which ran from April 21- 30, 2004. The sub-theme of the discussion was: “The Book: an Instrument for National Development and Wealth Creation”.

### Information Technology Update

As of June, 2004, the Jamaica Library Service has an inventory of four hundred and ninety eight (498) computers. The table below depicts the allocation of these computers:

| LIBRARIES           | COMPUTERS  | ALLOCATION   |
|---------------------|------------|--|
| 13 Parish Libraries | 101        | Public Access                                      |
| 80 Branch Libraries | 221        | Public Access                                      |
| <b>TOTAL</b>        | <b>322</b> |  |
|                     | 126        | Administrative (Staff)                             |
|                     | 50         | Need upgrading to be re-deployed or Board surveyed |

### Internet Services

The thirteen (13) Parish Libraries and seventy four (74) of the Branch Libraries offer Internet Service, while six (6) Branch Libraries offer I CT services only. These six (6) need infrastructure upgrading and / relocation to make them viable for I CT services.

**Internet Training** was conducted in - house for members of staff, especially those persons who, rarely, if ever, used a computer. These included janitors and office attendants. The number of persons totaled seventeen (17). The training sessions were conducted between April 21 and May 21, 2004.

### Free Internet Access

In order to obtain assistance to provide *free internet access* throughout the Parish and Branch Libraries, discussions were held with the following organizations: Cable & Wireless Jamaica, USAID, UNDP, Central Information Technology Office in the Ministry of Commerce, Science and Technology. The Minister of Commerce, Science and Technology, The Honourable Phillip Paulwell and the Minister of State, the Honourable Fitz Jackson in the Ministry of Finance have also been contacted.

### **Local Area Network (LAN)**

Jamaica Library Service secured funding from the Culture, Health, Arts, Sports and Education (CHASE) Fund to implement the first phase of its Wide Area Network. Work for the first phase is to be undertaken at the Headquarters offices and Kingston and St. Andrew Parish Library. Proposals have been submitted by interested parties vying for the contract to implement the Local Area Network.

### **The Cultural, Health, Arts, Sports & Education (CHASE) Fund Internet Project**

The Jamaica Library Service benefited greatly from a \$10 million project financed by the Cultural, Health, Arts, Sports and Education (CHASE) FUND. The aim of the project was to equip 68 libraries, with the necessary technology to provide Internet Service. As a consequence, 146 computers, 44 printers, 81 UPS systems and other peripherals were bought with the allocated fund and distributed to Parish Libraries and Branch Libraries. Of the 68 libraries, 30 will be able to offer Internet and other computer services for the first time, while the hardware and software will be upgraded for the other 38 libraries.

The project was officially launched at the Green Island Branch Library in Hanover on March 4, 2004. Green Island Library was one of the thirty (30) Branch Libraries receiving Internet Access for the first time.

### **Fieldwork Placement**

Five students from the Department of Library Studies, U.W.I., have been assigned to the Jamaica Library Service for Fieldwork Placement. The undergraduate programme will run from May 17 - June 26, 2004 while the postgraduate programme will run from May 17- August 6, 2004.

### **National Reading Competition**

The National Reading Competition has become a major highlight on the Jamaica Library Service's Calendar of Events. Currently, in its 17<sup>th</sup> year, it promotes the development of reading skills, an appreciation of books on different topics and the care of books.

To be eligible, children must be between the ages of 6 and 14 years and for the adult competition, persons must be 15 years and over by August 31, 2004. They must also be registered members of a Parish Library. The deadline for entries to the competition was July 3, 2004. The first round of parish judging took place July 5 – 10, 2004 and the national judging will be August 17 - 27, 2004.

The Press Launch took place at the Hilton Kingston Hotel on Tuesday, June 29, 2004.



#### *At the Press Launch*

*L-R: Mrs. Patricia Roberts, Director General of the JLS at the podium; Mrs. Annette Redway, a Regional Director of the JLS; Dr. Simon Clarke, Chairman of the JLS Board; Mrs. Camille Facey, Vice-President of Legal and Regulatory Affairs of Cable & Wireless; Mr. & Mrs. Steadman Fuller of Kingston Bookshop.*

### **A Field Study of the Rural Library Service in Jamaica**

Three graduate students of the University of Michigan, School of Information Science, arrived here in May for a ten-week stay.

They have been conducting a field study of Rural Library Service in Jamaica. Hanover is their focal parish.

The proponents of the Study state that their objective is to “understand how the public access to information in a developing Caribbean nation meets the needs of particular communities. To this end, they will conduct a field study of library and information services in Jamaica, investigating the official policies of the Jamaica Library Service, the resources and provision of services in a few branch libraries, and the use of these libraries by members of their immediate communities. They will also investigate local effects of the Access to Information Act put into place by the Government of Jamaica.”

### **Appointment of Board Members**

The Jamaica Library Service Board was appointed during the current period under review. The appointments were late in their term of office, being effective August 1, 2003 – July 31, 2006.

### **Employment Freeze**

The Memorandum of Understanding (M.O.U) signed February 16, 2004 between the Government of Jamaica and the Confederation of Trade Unions, has had negative consequences on staffing. Some of these consequences are:

- Vacancies cannot be filled without the permission of the Operation of Posts Committee in the Ministry of Finance and Planning.
- Approval withheld by the Committee for critically needed positions.
- New positions cannot be created or reclassified.

## **NATIONAL LIBRARY OF JAMAICA**

### **25<sup>th</sup> Anniversary Celebrations**

The National Library commenced the observation of its 25<sup>th</sup> Anniversary celebrations with a church service on May 2, 2004 at the St. Andrews Scots Kirk, an architecturally historic church located on Duke Street in the downtown area of Kingston. The service was well attended, by former, as well as present staff, users, friends and well-wishers. One of the talking points of the service was the exquisite reading of the first lesson, Isaiah 55, verses 1- 13, by Professor Daphne Douglas, the Chair of the Board of Management.

As part of the continuing celebrations, the Library will host a presentation called “Living Lyrics” at the Kaieteur Restaurant (Seabed Restaurant) at the Jamaica Conference Centre, Duke St, on July 15 from 12: 00 noon to 2:00 pm. It will feature readings, poetry, and song, many by persons whose works form part of the collection of the Library.

### **ACURIL**

The Executive Director of the Library, Mrs. Winsome Hudson, represented the Library at ACURIL XXXIV, held in Trinidad, May 23rd– 29th.

### **Digital Project**

A critical phase of the implementation of the project which is funded by the CHASE Foundation to develop a national digital library at the National Library was the workshop entitled, **Planning, Creating and Preserving Digital Collections**, June 16<sup>th</sup>- June 18<sup>th</sup>, 2004, at the Multifunction Room., UWI Main Library. The Workshop was presented in collaboration with LIAJA to involve the greater library community in the

training opportunity. Scholarships were provided to ensure representation of all the library networks. Geri Ingram, OCLC Consultant, conducted the Workshop. The Workshop provided appropriate setting for the examination and resolution of many key issues in developing digitization projects.



Geri Ingram, OCLC Consultant

## **NORTHERN CARIBBEAN UNIVERSITY (NCU)**

### **UWI Librarians Visit NCU**

When considering the purchase of a library management system, careful thought must be given to, and research done in the selection and implementation of such a system. It was in light of this that a group of UWI Librarians headed by Leona Bobb-Semple, visited Northern Caribbean University on May 14, 2004 .to see and talk about Endeavor Voyager, NCU's newly implemented library management system. Two of NCU's staff members (Grace Carr-Benjamin, Circulation, and Jacqueline Harper, Technical Services) who used the clients daily were invited to attend the meeting.

## **SIR ARTHUR LEWIS INSTITUTE OF SOCIAL AND ECONOMIC STUDIES, UWI**

The last details of the implementation of the Genesis software (an application built on the Unesco CDS/ISIS suite of programmes) are nearly completed. From this summer, users will access our catalogue from the UWI campus via the WorldWideWeb. In addition, the results of searches will appear with the latest records input displayed at the beginning. Online access will also be introduced to our holdings of journals and government serials.

As the current financial crisis at UWI impresses itself throughout the institution, the Documentation Centre completed the first round of a review of its print journal subscriptions. A sizeable number of titles have been cancelled BUT our users will continue to have access to the content of all these journals through the campus online subscription services, especially ProQuest and EbscoHost.

## **UNIVERSITY OF TECHNOLOGY - CALVIN MCKAIN LIBRARY**

### **Library Information Management Systems (LIMS)**

The project to computerize the library is finally on its way. On June 3, 2004, Price Water House, consultants for the project, met with senior personnel at the library and gave an outline of how the project should proceed.

### **ACURIL**

Five Librarians attended ACURIL 2004. Miss Hermine Salmon, University Librarian and Ms. Audrey Sadler, Project Manager,

Library Information Management Systems (LIMS) co-presented a paper entitled *Selecting a Library Management System: The UTECH Experience*.

### **Workshops**

Seven persons attended the OCLC workshop hosted by the UWI's Main Library.

Ms. Richele Harvey participated in a workshop entitled "Performance Appraisal" at the Medallion Hall Hotel on May 26 and 27, 2004. The workshop was put on by UTECH's Staff Development Office.

## **UWI LIBRARY**

### **Awards Presentation Ceremony**

As part of its programme to recognize outstanding performance, to motivate staff towards higher levels of productivity, and to build morale, the Library held its first awards ceremony on March 22, 2004 in its Multifunctional Room. The Customer Service Group, led by Ms. Sandra Stubbs, received the Library Team Excellence Award for achieving quality improvement to systems, processes and services in the Library. Mr. Anthony Bushay received the Bold Idea Award for contributing an idea that has improved services and is income generating. One of the two Campus Librarian Special Team Excellence Awards for 2003 was presented to the Administrative Support Group- Staff Development Committee, led by Mrs. Karlene Robinson. The honour was received for conceptualizing and implementing the awards. The other award went to the Research for Development Core Group, led by Mrs. Leona Bobb-Semple and Mrs. Amenu-Kpodo. The group earned it for untiring efforts and outstanding teamwork in documenting, editing and publishing

Research for Development Vol. 2: A Bibliography of Staff Publications 1998-2002. Campus Registrar, Mr. G.E.Falloon in an address to the staff, challenged them to aspire to excellence in customer care in the interest of the Library and the University as a whole.

### **Conferences**

Evadne McLean attended the 11th Off-Campus Library Services Conference at Carefree Conference Resort, Arizona, USA, May 5-7, 2004. She and Stephen Dew of the University of Iowa Library, presented a paper entitled "Assessing the Library needs and preferences of off-campus students: Surveying distance education students, from the Midwest to the West Indies".

### **ACURIL**

A number of Librarians attended the XXXIV Annual ACURIL Conference, May 23 - 29, 2004, in Trinidad and Tobago. Several presented papers in keeping with the conference theme "Electronic Information Resources in the Caribbean: Trends and Issues"

### **Caribbean Literature Archives Meeting, Bellagio, Italy (June 21 -27<sup>th</sup> 2004)**

Mrs. Frances Salmon, Acting Head, West Indies and Special Collections, UWI Mona, was the only librarian on a team of researchers, scholars and computer experts invited to formulate a framework for a proposed project. The aim of the project is to create a searchable digital archive of major Caribbean literary works and to encourage scholars to undertake comparative research using the resources included in the Archives. The meeting was held at the Villa Serbelloni, an academic retreat owned and operated by the Rockefeller Foundation.

It is situated on Lake Cuomo in the foothills of the Swiss Alps.

The meeting was organized by Prof. James Arnold of the University of Virginia and benefited from the expertise of representatives of its Electronic Text Center and Institute for Advanced Technology in the Humanities

### **Exhibitions**

“Celebrating excellence: Prof. The Honourable Rex Nettleford”. It traced Prof. Nettleford’s rise to the Vice Chancellorship from his roots in rural Trelawny and highlighted some of his many achievements - both local and foreign , as well as his accomplishments in the Arts. The Exhibition will ran from February 16 - 29, 2004 in the Catalogue Hall.

“Culture, Politics, Race and Diaspora: the Thought of Stuart Hall”, theme of the Third Annual Conference in the series: Caribbean Reasonings” is also the theme of the exhibition currently mounted in the Main Library, University of the West Indies. It is in honour of Stuart Hall a distinguished and well-respected thinker, theorist, sociologist, and political activist. Hall who was born in Jamaica in 1932 was Jamaica and Rhodes Scholar in 1950.

### **Seminars /Workshops**

An Online Computer Library Center (OCLC) sponsored two-day workshop was hosted by the Library during the period May 31-June1. The OCLC services covered were FirstSearch database service, Inter-library Loan (ILL), Cataloguing Micro Enhancer (CATME) for Windows and its Cataloguing Service, Connexion. Participants were drawn from the UTECH, Northern Caribbean and the University of the West Indies libraries. Mr. Sam Sayre, Manager

of Training and Support, OCLC Western, conducted the training workshop.

### **Coming**

The UWI Library will be hosting a workshop entitled “Introduction to MARC” from August 3-4, 2004, 9 a.m. to 4 p.m. daily in the Multi-function Room, Main Library. The cost of the workshop will be \$6000.00 including coffee break and lunch. The instructors will be Mrs. Leona Bobb-Semple, Ms. Rosemarie Runcie and Mrs. Judy Rao. The aim of the workshop is to train information professionals in the use of Machine Readable Cataloguing (MARC) and to show how MARC functions within an automated library environment.

The workshop includes:

- The basics of the MARC record
    - Background information
    - Terms and definitions
    - Structure of the record
  - Types of formats
  - Interpreting MARC
  - Coding cataloguing data
  - Cataloguing various forms of materials including non-book and electronic resources
  - Extensive hands on experience
- Prerequisite:** participants should have knowledge of cataloging principles.

### **Maximum number of participants - 25**

**Contact:** Leona Bobb-Semple /  
Rosemarie Runcie  
Main Library, UWI  
Tel: 935-8479  
Fax: 927-1926

**Email:**

[leona.bobbsemp@uwimona.edu.jm](mailto:leona.bobbsemp@uwimona.edu.jm)  
[rosemarie.runcie@uwimona.edu.jm](mailto:rosemarie.runcie@uwimona.edu.jm)

### **DLIS Students/ Library Staff**

Students of the Department of Library and Information Studies doing fieldwork during the May-August period, as well as Library staff, attended a number of sectional seminars. The objective of the exercise was to educate students as well as staff about the functions and work of various sections within the Library.

### **UWI Library Choir – “Library Notes”**

*Library Notes*, the UWI Library choir, has been performing at various UWI Library and library related events since the early 1990’s. Its most recent performance was at the Opening Ceremony of the Mona Administrative and Technical Staff Association (MONATS) 30<sup>th</sup> Anniversary Celebration on June 7, 2004.

The choir was formed by Mrs. Enid Craigie, to perform at the funeral service of the late Myrtle Drummond, a much loved member of the Library staff. At the time, Mrs. Craigie was secretary to former University and Campus Librarian, Mrs. Albertina Jefferson who gave the choir its name.



*Some members of the “Library Notes”*

### **Staff Retreat**

UWI Library held a professional staff retreat on July 7, 2004 under the heading “Focusing on the Core: How to Maximize Effectiveness on a Diminished Budget”.

### **COMLA**

The Commonwealth Library Association (COMLA) organized a workshop in Kampala, Uganda on the 7<sup>th</sup> July, 2004 to coincide with the 16<sup>th</sup> Standing Conference of Eastern, Central and Southern African Library and Information Associations (SCESCAL XVI ). The theme of the workshop was “**Information, Governance and Civil Society**” and its audience consisted mostly of members of the library and information profession, ICT professionals and non-governmental organizations. As is customary , COMLA organized an essay competition and awarded 4 bursaries for Library School students to attend SCESCAL XVI as well as the COMLA workshop .

Among the topics discussed was the establishing of a new agenda for private and public partnerships in developing sustainable e-information strategies for African development . This was presented by Dr. J.P. Okullo , Director of Information at the Office of the President of Uganda. “**Innovating for equitable access: libraries and ICTs**” was presented by Dr. Alli Mcharazo from the University of Dar Es Salaam in Tanzania. Another topic , “**Democratizing Access to the Information Society: harmonizing copyright and intellectual property rights legislation across Africa**”, was presented by Denise Nicholson, Copyright Services Librarian at the University of the Witwatersrand in South Africa. A panel discussion and a meeting of COMLA’s executive members and presidents of library associations concluded the day’s activities .COMLA members from

Botswana, Ghana, Kenya, Lesotho, Malawi, Namibia, South Africa, Swaziland, Tanzania, Uganda, Zambia, and Zimbabwe attended the sessions

## **AWARDS**

### **ALJALS awards luncheon**

The first Awards Luncheon of the Association of Librarians in the Jamaica Library Service (ALJALS) was successfully held on Saturday, April 24, 2004 at the Almond Tree Restaurant in Ocho Rios, St. Ann.

The luncheon was put on by the Association in place of its Annual Awards Dinner which was scheduled for November 2003, but was cancelled at the last minute.

The following three awards were presented at the luncheon: to Mrs. Winsome Hudson, Executive Director of the National Library of Jamaica, for unstinting devotion to the Association of Librarians in the Jamaica Library Service and her contributions to the profession of librarianship: to Dr. Cherrell Shelley-Robinson, Senior Lecturer, Department of Library and Information Studies, U.W.I., for excellence in the field of School Librarianship: and to the Chicago Concerned Jamaicans Inc. (CCJ), a non-profit organization with its headquarters in Chicago, USA, for its foresight and commitment to education and development in Jamaica and for proactively pursuing its goal to improve the educational standards of Jamaican children, to provide computer technologies to libraries and schools.

An intimate gathering of members and friends were on hand to hear the citation read and see the award presented to Mrs. Winsome Hudson, former JLS Senior Director and President of ALJALS, for her

sterling contribution to library development in the JLS. Unfortunately, Dr. Cherrell Shelley-Robinson was unavoidably absent and the award was presented at a later date. Mrs. Karen Barton received the award on behalf of the Chicago Concerned Jamaicans Inc.

During the function, the Gloria Baker Memorial Bursary Award for 2003 was also presented to Miss Suzette Marilyn Morgan, a second year student in the Department of Library and Information Studies at UWI. The bursary was in the form of a cash grant of \$25,000.00.

In responding on behalf of the awardees, Mrs. Winsome Hudson expressed thanks to the Association. The awards were presented by Miss Cheryl Cousins, President of the Association, while Mr. David Drysdale, Chair of the Publications and Education Committee performed the role of master of ceremony.

### **UWI Vice-Chancellor's Award**

In May this year, Miss Stephney Ferguson, University/Campus Librarian was one of the recipients of the Vice Chancellor's Award for Excellence. The honour was bestowed on her for "all-around performance in service to the University community and contribution to public service."

### **BIAJ Award**

Dr. Cherrell Shelley-Robinson's book, **Jojo's Treasure Hunt**, tied with Diane Browne's **Every Little Thing is Going to be Alright**, for the BIAJ Award for Best Children's Book for 2003. Both books are published by Carlong.

Dr. Shelley-Robinson was also a recipient of the Association of Librarians in Jamaica

Library Service (ALJALS) Award for outstanding contribution to School Librarianship. The award was presented at their annual banquet on April 24, 2004.

### **IFLA Travel Grant**

Louise Foster of the Jamaica Library Service is one the 2004 Awardees. Congratulations Louise!

### **MEMBERSHIP NEWS**

#### **Publications**

Aarons, John A. "Coordinating a National Information System: an Expanded Role for the National Library of Jamaica." Alexandria 16.1 (2004): 25 – 36.

Baker-Gardner, Ruth. "The School Library: an Underutilized Resource" Gleaner 30 June 2004: D13.

A new issue of Scribbles Magazine for children 9-12 years old is now available for purchase. Contact Dr. Shelley-Robinson at 927-2944 to purchase copies.

#### **Families**

Congratulations to Mrs. V Kerr-Williams of the UWI Library on the birth of her daughter, Desiree and to Mrs. Cheryl Cato-Folkes also of UWI Library on the birth of her son, Daniel.

### **APPENDIX**

#### **NOTES FOR CONTRIBUTORS TO LIAJA BULLETIN**

The **LIAJA Bulletin** welcomes original contributions related to the field of library and information science with special

reference to Jamaica and/or the Caribbean. Contributions may take one of the following forms: articles, reports of conferences, and book reviews.

**Articles** should reflect some academic or scholarly work and may consist of original research, state-of-the-art review, analyses, progress reports and interviews of outstanding persons in the field or related fields.

**Reports** of conferences, seminars, workshops, etc. should be evaluative.

**Book reviews** should have relevance to Jamaica, the Caribbean or the profession.

Submission should not have been published or submitted for publication elsewhere.

Articles should not normally exceed 5000 words and should be accompanied by an abstract of about 200 words. Acronyms and abbreviations should be spelt out the first time they are used in the text and references should conform to MLA style. It is the author's responsibility to seek permission to reproduce both written and visual material in the text.

All submission should be typed in double spacing and should be accompanied by an exact copy on disk. Alternatively articles may be sent as an email attachment.

Authors are expected to comply with any suggestions made by referees and papers may be returned in order for them to do so. Contributions may be edited for length and style and corrections made to grammatical and linguistic errors. Articles for the upcoming January 2005 issue should be submitted by July 2004.