

# LIBRARY AND INFORMATION ASSOCIATION OF JAMAICA

Distinguished Librarian of the Year Award

## AWARD GUIDELINES

### 1. Purpose of the Award

This award is intended to recognise excellence in librarianship, specifically as it advances the objectives and mission of the organisation/institution. The award is administered and funded by LIAJA.

### 2. Criteria for Excellence in Librarianship

A successful candidate will demonstrate:

1. Specific achievements or sustained excellence in fulfilling the missions of libraries: to acquire, organize, interpret, and provide access to information and knowledge
2. A consistent embodiment of the highest standards of librarianship, which enhance the activities and quality of the organisation's intellectual community

These criteria may be met in a variety of ways, including activity which involves exceptional:

- Creativity
- Innovation
- Intellectual or moral courage
- Leadership
- Scholarship

### 3. Eligibility

All qualified members of the Library and Information Association of Jamaica, who are not in arrears with their dues, are eligible to be nominated.

### 4. Nominations

Nominations are requested by the Distinguished \*Librarian of the Year Awards' Committee which is appointed by the LIAJA Executive Committee. LIAJA members, co-workers and library patrons may submit nominations. Nominations shall be kept confidential. All nominations should be accompanied by supporting documentation.

**5. Nomination Documentation**

Although the exact format of the documentation will vary, sources and evidence should be organized. Concise presentations focusing on the nominee's contributions to the profession, patrons, home and work communities are encouraged.

The nominator should supply the following materials:

Cover letter outlining the nature of the outstanding contribution(s)

1. Supporting letters from persons directly affected by the nominee's work and
2. A current CV of the nominee.

Other supporting documents are optional and might include copies of the nominee's work pertinent to achievements upon which the nomination is based. If additional information is needed, a member of the Award Committee will contact the nominator.

**6. Number and Frequency of Awards**

One award may be granted every year, if the criteria are satisfied adequately. Therefore, there is no obligation to grant an award each year.

**7. Notification of Award**

The award recipient will be notified prior to the official announcement of the award.

**8. Award Ceremony**

The selected Distinguished Librarian will be publicly honoured at the LIAJA President's Dinner and/or at other appropriate fora. In addition, the award recipient may receive a cash award (if sponsorship is obtained) as well as a commemorative certificate. This person's name will be affixed to a trophy/plaque.

*\*Holders of ALA, BA, MLS*

Deadline November 30, 2005

Librarian of the Year Award Committee  
c/o The President  
Library and Information Association of Jamaica (LIAJA)  
P.O. Box # 125  
Kingston 5

Or: [liajapresident@yahoo.com](mailto:liajapresident@yahoo.com)